

### **About America's Promise Alliance**

America's Promise Alliance is committed to being a workplace of choice for professionals from all business sectors who are interested in dedicating a portion of their careers to bettering the lives of young Americans.

We are devoted to helping to create the conditions for success for all young people, including the millions currently being left behind. Our work is powered by our belief that all children are capable of learning and thriving, and that every individual, institution and sector shares the responsibility to help young people succeed.

We are the nation's largest partnership of our kind, bringing together hundreds of national nonprofits, businesses, communities, educators and ordinary citizens behind the idea of making the promise of America accessible to all young people.

### **The Position**

America's Promise Alliance seeks a strategic, proactive and high-energy person to fill the position of Associate, Alliance Engagement. The new Alliance Engagement Associate will help achieve overall team goals by providing support in the following areas: building relationships at the national, regional, state and local levels; implementing key initiatives; and engaging stakeholders including national partners, local collaborations, organizations, youth networks and individual leaders in the work of the Alliance and the GradNation Campaign.

#### **Essential duties:**

- Assist with recruiting new Alliance members and managing relationships including national partners, state/regional organizations, community collaborations, community organizations and key individuals who can contribute to the GradNation goal.
- Support national partner engagement in the GradNation Campaign.
- Support youth engagement strategies that further the Campaign.
- Support the effective planning, implementation and evaluation of GradNation Community Summits.
- Assist in the development and implementation efforts to engage and support an active community learning network of over 100 communities focused on

increasing high school graduation rates.

- Conduct research on priority communities, potential national partners and issues areas that will help advance the GradNation goal.
- Create dynamic communications on partner and community efforts to be used in digital media.
- Work collaboratively with internal cross-functional teams.

### **Professional Experience and Skills**

- Bachelor's degree required; advanced degree welcome.
- Minimum of 1-3 years progressively challenging work experience preferably in education and/or youth-serving field; experience with community engagement/support, national partnerships, national campaigns, and/or youth-focused programs desirable.
- Excellent interpersonal skills, collaborative style, ability to engage colleagues at all levels
- Excellent written and oral communications skills. Ability to communicate tactfully and effectively with internal and external contacts at all levels.
- Ability to manage multiple projects simultaneously, prioritize deliverables, and handle unanticipated demands and requests.

### **How to Apply**

Please submit a resume and a letter detailing your interest in the position to:  
[careers@americaspromise.org](mailto:careers@americaspromise.org).

America's Promise Alliance actively seeks and welcomes diversity of all types on the America's Promise Team, and are committed to an inclusive environment that allows all team members to thrive.